UTTAM SAHANI

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PROFESSIONAL SUMMARY

Dedicated and hardworking professional with 3 years of experience in manufacturing, production operations, quality inspection, and CNC/VMC machine operation. Holds a Diploma in Mechanical Engineering with additional qualifications in Computer Applications and COPA. Skilled in Advanced Excel, MS Office, data management, inventory control, production reporting, and workplace safety. A responsible and adaptable individual with strong teamwork, coordination, and problem-solving abilities, eager to contribute to organizational growth.

INTERNSHIP / EXPERIENCE

PRODUCTION & OPERATIONS EXECUTIVE
Suprabha Protective Products Pvt. Ltd. - 1 Year

- Supported production and quality control processes
- Managed inventory, material movement, and daily production reports
- Coordinated workflow and followed workplace safety practices

SOLAR MANUFACTURING & QUALITY OPERATOR
Waaree Energies Ltd. - 1 Year

- Operated machinery for solar panel manufacturing
- Monitored assembly line operations and product quality
- Assisted with preventive maintenance to minimize downtime

CNC/VMC MACHINE OPERATOR & MANPOWER HANDLER
Bajaj Motors Ltd. - 1 Year

- Operated CNC turning centres and VMC machines
- Performed machine setup, tooling adjustments, and component machining
- Inspected components using precision measuring instruments
- Assisted in workforce management and achieving production target

TECHNICAL SKILLS

- **Manufacturing:** CNC Turning Centre, VMC, drilling and grinding machines, job setup and tooling
- **Quality & Safety:** Quality inspection, precision measurement, 5S, TQM fundamentals, industrial safety
- **Computer Skills:** MS Word, MS PowerPoint, Advanced Excel (Pivot Tables, VLOOKUP), data entry and data cleaning
- **Data Management:** Basic SQL, basic HTML, record keeping
- **Operations:** Inventory control, production reporting, workflow coordination, manpower handling
- **Office Administration:** GST billing, invoicing, payroll management

TRAINING & CERTIFICATIONS

Vocational Training Trainee
North Eastern Railway Workshop, Gorakhpur
4 Weeks (7 June 2017 - 16 July 2017)

- Gained practical exposure to heavy machinery overhaul and mechanical maintenance
- Learned industrial safety practices and labour-welfare regulations
- Observed workshop operations and maintenance procedures

EDUCATION

COPA Trade (NTC) - 2026 | 93.7%
Government ITI Haisar Bazar, UP ITI/NCVT

B.A. (Graduation) - 2025 | 71%
Siddharth University, Baba Molan Singh Smarak Mahavidyalay

Computer Application - 2024 | 73%
NSTI Kanpur (CTI Campus)

CCA (Computer Application) - 2021 | 71%
Rama Technical Degree College, Gorakhpur (RTDC)

Diploma in Mechanical Production - 2018 | 71.70%
MMGB Polytechnic, Gorakhpur (B.T.E.U.P.)

12th (Intermediate) - 2015 | 72.60%
Navyug Inter College, Baidauli, Gorakhpur (UP Board)

10th (High School) - 2012 | 73.16%
Shri Ram Rekha Singh Inter College, Uruwa Bazar, Gorakhpur (UP Board)